

Armidale Showground

Terms & Conditions

Bookings

To secure a venue booking, please complete the Expression of Interest form (available for download from our website: www.Armidaleshowground.org.au). Once the booking has been confirmed and a booking deposit of \$100 paid, the booking will appear on the web site "What's On" calendar.

A Licence Agreement will be entered into with the Armidale Showground Reserve Land Manager for all events held on the showground.

Licence Agreements are user specific and drafted for signature and are binding on the user for that period of time. These licences will be sent to the user prior to the event.

A \$500 cleaning fee will be charged and payable in full prior to the event.

The Cleaning Fee is fully refundable if the area/building is left in as good and clean condition as it was when it was hired.

An inspection of the area/building will be carried out with the user immediately before and after the event.

Utility meters will be read prior to and immediately after events. The users will be charged for the actual amount used.

Cancellation

If more than two weeks' notice is given, the deposit will be refunded less any additional bank fees.

Should the booking be cancelled with less than two weeks' notice, an endeavour will be made to re-book these dates. If successful, the deposit will be refunded. If unsuccessful to rebook the cancelled dates, the deposit will be forfeited.

Breakages & Damage

Any Damage and/or breakages must be paid for in full.

All care but no responsibility will be taken for any loss or damage incurred while on the showground.

Armidale Showground

Payment

Paying direct deposit

Bank Details: The Community Mutual Group
Account Name: Armidale Showground Trustees
BSB: 932000
Account No: 742515

Paying by cheque

Please make your cheque out to: The Armidale Showground Reserve Land Manager, and post to: Armidale Showground Reserve Land Manager
PO Box 826
Armidale NSW 2350

Paying by Credit Card

Please contact the Caretaker on 0400 639 630 to arrange payment.

All buildings on the showground are smoke free zones